February 25th, 2016

4-H Updates

University of California
Agriculture and Natural Resources
4-H Youth Development Program
San Benito County

Past Issues of 4-H Updates

Next Week Office Hours
Please make note of these changes.

Monday, February 29th	Closed
Tuesday, March 1st	Closed (Niki is away on 4-H business)
Wednesday, March 2nd	Open 1:00pm – 5:00pm
Thursday, March 3rd	Open 8:30am – 5:00pm
Friday, March 4th	Open 8:30am – 2:30pm

Monday, March 7th	Closed
Tuesday, March 8th	Open 8:30am – 5:00pm
Wednesday, March 9th	Open 1:00pm – 5:00pm
Thursday, March 10th	Open 8:30am – 5:00pm
Friday, March 11th	Open 8:30am – 2:30pm

1. **Farm Use Agreement**
   Please click on the link and visit our website and download the application, under "County Forms". Please remember the following:
   - You are responsible for following all the rules, guidelines and expectations.
   - You must obtain all required signatures BEFORE submitting your forms to the Office or the Farm Committee.
   - Space is limited and will be awarded on a first-come, first-serve basis.
   - Applications will not be accepted after May 1, 2016
   - For more information contact farm chairperson Sue Dike at 801-5882 or at sue.di@sbc.global.net

2. **Presentation Day** (Click on the link to visit website and to register)
   Calling all 4-H members! Do you want the opportunity to develop an important skill while at the same time earning credit for your Record Book, as well as receiving participation gifts? Then look no further than Presentation Day! This event allows you to polish your public speaking skills, by presenting and receiving feedback on your presentation. County Presentation Day will be on March 12th at Tres Pinos School, deadline to register online is March 1st. Those of you who receive a gold seal at County can move on to the Sectional level, hosted by Monterey County on April 16th. Don't forget, there's been changes to the Presentation Manual, so please review it to see how these updates will affect your presentation. If you have any questions, please contact Emily Whiteley. If you want to practice your presentation before the event, Union's Public Speaking Project will be hosting a mock Presentation Day on March 4th from 4:00-6:00. Contact Emily Whiteley for more information as well as the location.

   4-H Leaders! Does your club or project have a fun, hands-on community service project? Do you have an unusual project that more members should know about? If there is a simple, hands-on activity that can promote your project, we'd love to incorporate it into Presentation Day! The Presentation Committee is looking for a community service activity, as well as a project-related activity for members to work on while points are being tallied. If you have any ideas or your club or project is interested in hosting an activity, please contact Emily Whiteley by March 1st.

3. **Pancake Breakfast**
   Only Certified Adult 4-H Volunteers can work on events that require handling money and food. Currently, we are recruiting Certified Adult volunteers to work on our Annual Pancake Breakfast. Please contact Cheri Huntley or call her at (831) 207-3214, if you are interested in helping.

4. **4-H Shooting Sports Western Heritage Workshop**
   March 13 – 16, 2016. Plans are underway to host a 4-H Shooting Sports Western Heritage Workshop in California. It will be held at the Safety First Shooting Association in Winton, CA (Merced County). Those who pass the certification training will be certified to lead a 4-H Western Heritage project. There are pre-requisites for the course listed on the application. For more information about the project visit: http://www.4-hwesternheritageproject.org/. For a copy of the application and information sheet contact John Borba.

5. **State 4-H Shooting Sports Match** (contact Niki Chiunti)
   Entries are now available for the 2016 State 4-H Shooting Sports Match hosted by Siskiyou County. There are categories for rifle, pistol, and shotgun. Entries are due to Siskiyou County by March 8th. Targets are sent to the leaders in the local counties where they are fired and returned for scoring. Awards are available for the top shooters in each age category and discipline.

6. **Want to pilot a Polymer Science Curriculum:** (contact Lynn Schmitt-McQuitty)
   We are currently looking for 4-H primary member groups willing to pilot test this new curriculum. There are two different options to get involved in this project:
   - **Field Testing** (one or more modules): sometime between February - March 2016
   - **Pilot Testing** (sequential implementation of all seven modules; administer surveys): between March - July 2016

   We have funding available to provide materials and supplies, so all we need from you is a willingness to participate. Attached is a flyer that contains information on the curriculum as a whole and lists out the modules you have an opportunity to help pilot test.

7. **New EIN Procedure**
   The UC EIN should be provided to donors or other entities requesting an EIN for tax exempt purposes. That EIN# is listed on the 4-H Donation Receipt template. The 4-H Club or Council EIN cannot be used, as the Club and Council EIN's are only to be used for purposes of opening bank accounts. Donations must be acknowledged in writing. 4-H Clubs or Council may provide a 4-H Donation Receipt to those who have donated cash or non-cash items to the 4-H YDP. 4-H Donation Receipt Template Letter is also available to 4-H Clubs and Council for donation acknowledgment.

8. **Chairman for Conferences and Travel Committee**
   We need a chairman for the Conferences and Travel Council committee. The responsibilities include assessing transportation needs for the program year, make recommendations to the Council on costs and modes of transportation to events, and assisting the chaperones and youth in securing transportation needs. Organizing and offering event specific orientations to review member code of conduct, dress code, and travel logistics for conferences such as State Leadership Conference and Leadership Conference of Regional Teens. This committee partners with the Program Representative, so many of these responsibilities are shared. The committee is also in charge of updating the Travel Application and reviewing appropriate documents. Past experience attending 4-H events and conferences would be helpful.

9. **Rabbit Show**
   Rabbit Producers of Santa Clara Valley-Pot of Gold 2016. March 20th, 2016

10. State 4-H Newsletter- March Issue

Please take a moment to take a look at it and learn more about opportunities in the program at the state level.

11. Room Reservations

To assist scheduling meetings that the 4-H Office, Bolado Park and the Veterans Memorial Building, we have developed on-line survey's for you to request reservations. Complete the appropriate reservation request for your desired facility and a staff member from that facility will confirm your reservation. To ensure accuracy and timeliness phone, email or in person requests will no longer be accepted.

- 4-H Conference Room Reservation Requests
- Bolado Park Reservation Requests
- Veterans Memorial Building Reservation Requests

12. Club Reporters

Are you your club's reporter and don't know what to do? As part of your office, I would encourage you to submit club or project reports to the office for inclusion in the weekly newsletter. Just send your reports to Niki Chiunti. Not a reporter, but still want to submit updates? That's great—feel free to email them to me as well! Remember, if you are not a reporter and submit a club or project update, then you can receive a Communication credit for your Record Book for every article you submit!

13. New 2015-2016 Record Book Manual

The 2015-2016 Youth Record Book Manual is now available! Please take the time to review this updated manual as there are some changes for next year's Record Books. New Adult Partners' Guide-The long-awaited companion to the new Record Book Manual. Be sure to check out the helpful "What's Changed" sidebars on each page! The updated forms can be found by clicking on the link.

14. Poster Contest – See Attachment

The Poster Contest is open to enrolled 4-H members, ages 9 – 19. Poster must have been created in the 2015-2016 program year. Age categories: Junior members (ages 9 – 10), Intermediate members (ages 11 – 13), and Senior members (ages 14 – 19). This exhibit will be displayed at the Pancake Breakfast. Medals will be awarded, using the Danish judging system.

Niki Chiunti, 4-H Program Representative
UCCE San Benito County
3228 Southside Road
Hollister, CA 95023
831-637-5346 x13
NLCHIUNTI@UCANR.EDU

Attachements:
January Approved Minutes from the County Council Meeting
November Approved Minutes from the County Council Meeting
Poster conest Guidelines

University of California
Agriculture and Natural Resources
4-H Youth Development Program

The University of California Division of Agriculture & Natural Resources (ANR) prohibits discrimination or harassment of any person in any of its programs or activities (Complete nondiscrimination policy statement can be found at http://ucanr.org/sites/anrstaff/files/107778.doc)

Inquiries regarding ANR's equal employment opportunity policies may be directed to Linda Marie Manton, Affirmative Action Contact, University of California, Davis, Agriculture and Natural Resources, 2801 Second Street, Davis, CA 95618, (530) 752-0495.

Fantastic 4-H Poster Contest 2016

The Poster Contest is open to enrolled 4-H members, ages 9 – 19. Poster must have been created in the 2015-2016 program year. Age categories: Junior members (ages 9 – 10), Intermediate members (ages 11 – 13), and Senior members (ages 14 – 19). This exhibit will be displayed at the Pancake Breakfast. Medals will be awarded, using the Danish judging system.

Rules and Guidelines:

1) Topic should be 4-H related.
2) Foam boards 20 x 30 inches provided by 4-H Council. Contact your club leader.
3) Name, age, and club should be neatly printed on the back.
4) Photos, drawings, stickers, die cuts, and cardstock may be used – created by hand or computer printed. **No** dimensional (3-D, pop-up) objects. **No** copyrighted characters (Spiderman, Sponge Bob, etc.).
5) Use of 4-H clover: You **must** use the specific 4-H clover and the "18 USC 707" must legibly appear either to the right of the base of the stem or below the lower right leaf of the clover. For more info and colors that are allowed, go to http://4h.ucanr.edu/Resources/Branding_Toolkit/ on the State website. **No** image can be placed or screened over it.

*****Posters must be turned in on or before Tuesday, April 5 by 5 PM at the County 4-H office. Please check office hours before dropping off your poster. Please do not leave at the door as it may get damaged by weather, etc.*****

Posters are to be displayed at the 4-H Pancake Breakfast on April 10. Please pick up your poster immediately after the end of Pancake Breakfast at noon that day. (Members can also display their posters at Fashion Revue, various fairs, etc. for additional record book credit.)

Poster Scorecard:

Effective Title – explains what the poster is about ..... 5 points
Suitable Subject – timely and age appropriate ..... 5 points
Attracts Interest – gets viewers to look ..... 10 points
Holds Interest – gets viewers to study ..... 5 points
Conveys Message – accomplishes purpose ..... 10 points
Depth of Message – evidence of learning ..... 10 points
General Appearance – simple, balance, orderly ..... 5 points
Workmanship – neat and well-constructed ..... 5 points

Questions: Incentives and Recognition committee members Denise Palmer (831-207-2363) or Dena Bless (831-635-0300 or 831-801-4818)

San Benito County 4-H
Council Meeting Minutes - November 23rd, 2015

• **1: Call to Order:** The meeting was called to order by President Brent Shepherd at 7:03pm at the Vet's Hall.

• **2: Flag Salute:** was led by Taryn Wright. • **4-H Pledge:** was led by Sara Dike.

• **3: Additions to the Agenda:**

a) None

• **4: Previous Month's Minutes:** A motion to approve the minutes from last month's meeting will be approved at the January Council Meeting.

• **5: Correspondence:** Read by Council Members from; Jessica Bless, Jenna Carnes, Christina Carvalho, Emily Carvalho, Finn Cross, Oliver Cross, Sonny Cross, Val Cross, Andrew Flores, Judi Johnson, Lacey Morris, Lilly Murray, Aryana Palmer, Marley Panziera, Lauren Sabbatini, Giukana Soria, Gabby Sumaya, Anna Taylor, Brooke Taylor, Erin Taylor, Lara Taylor, Michael Thomas, Grace Tomasini, Mickayla Warren, Samantha Warren, Mikayla Wenzlik, Hailee Westrick,

• **6: Treasurer's Report:** Current checking account: $11,432.39. Total assets: $1,769,555.34. Treasurer's Report will be approved at January Council Meeting.

• **7: Club, All-Star, and Emerald Star Reports:**

-Ausaymas: They are working on upcoming community service events.
-Bitterwater: No report.
-Cienega: They are working on upcoming community service events.
-Fairview: They are working on upcoming community service events.
-Paicines Clover: They are working on upcoming community service events.
-Pacheco: They are working on upcoming community service events.
-San Juan: They are working on upcoming community service events.
-Santa Ana: No report.
-Sunnyslope: They are working on upcoming community service events.
-Union: They are working on upcoming community service events.
-All-Stars - They are currently working on Holiday Dinner and LCORT.

• **8: Presentations:**

a) Holiday Dinner - All-Stars: They are requesting that each person bring one canned food item per person and 1 toy and 1 dozen cookies per family.

b) Julianna Figone's Revolution of Responsibility Project - Linda Figone: Julianna Figone will be having a street safety day at Chamberlain's Children's Home. She is asking for $600 for the project, a motion to approve the funds will be made at our January Council Meeting.

• **9: Committee Reports:**

a) I&R Committee - Lisa Tobias: Several items are currently in revision and they did a preliminary write up of a new travel application.

b) SLF Report - Lisa Tobias: Thank you to council from the leaders that attended. Two of the leaders were able to go on a behind the scenes tour of Sea World and the conference itself was excellent and very informative.

c) State Record Book Judging - Lisa Tobias: She recently attended State Record Book Judging and was very impressed with the quality of books that were judged this year.

• **10: Staff Reports:**

a) Youth Development Advisor/County Director - Lynn Schmitt-McQuitty: With the holidays coming up, be sure that you remember that donations must be material items, not cash. Also, there are no auctions allowed in 4-H, there may only be door prizes or baskets.

If you are going to be in any upcoming parades remember that you must have insurance, please turn in the appropriate paperwork to the office.

We have a new program rep, she will be starting in January. The 4-H Office hours will be changing, we are still unsure as to what those hours will be, the days will be on Tuesdays, Thursdays, and Fridays.

Committee Chair Orientation will be on January 6th at 7pm at the Vet's Building.

We are looking for a new All-Star Advisor, the draft for the Advisor Contract was reviewed and will be voted on at our January Council Meeting.

b) 4-H Program Rep - Emily Whitely: She has been reviewed LCORT applications for missing signatures, etc.

Holiday Dinner RSVPs are online, there is a link for that in the newsletter, please RSVP as soon as possible so that the All-Stars can get a head count.

If you have club reporters, please have them submit their club reports to Emily and she will get them into the weekly newsletters.

There are still a lot of officer gifts left over from Achievement Night, if your club officers are missing their gifts, please contact Emily. She will also be placing a pin and patch order soon, if you are still missing items from Achievement Night contact her.

State 4-H has switched from grade and or/age requirements to only age requirements for events, conferences, etc.

• 12: Old Business:

a) Carcass Contest - Lisa Wright: Carcass Contest will be held on December 1st at 6:30pm in the Heritage Room at Bolado Park. There will be a tri-tip dinner and all members are welcome to attend the educational event. Dr. Perry is a professor at Fresno State and will be at event to explain his evaluations. RSVP to Lisa Wright or Kelly Bianchi.

b) South Central Section Representatives - Lisa Tobias: The sections will be rearranged a bit and changed into regions, if you would like to attend the meeting to give your input onto what to do with the current funds please review Judi Johnson's email with the necessary information in it which can be found on the blog.

c) Travel Application - Susan Stricker: We will add a parent's signature on the travel application and wait for a full revision until there is a new committee. The task of adding the parent's signature to the travel application will be delegated to the 4-H Staff.

• 13: New Business:

a) 4-H Foundation Funds - Lynn Schmitt-McQuitty: Funds coming to San Benito County 4-H Council from the State 4-H Foundation, if designated for a specific club, project, or member will be distributed to the club, project, or member.

b) Council Committees - Emily Whitely: There are still opportunities available to serve on Council Committees.

c) LCORT - Emily Whitely: We have 33 members and 5 chaperones signed up to attend, there will be an LCORT orientation coming soon.

d) Enrollment Billing - Emily Whitely: She will be billing clubs this week with the first round, payment is due November 23rd to the office.

• 14: Announcements:

a) Office is closed from November 26th - 27th
b) Breakfast with Santa is on December 5th
c) Holiday Dinner is on December 6th
d) Enrollments for Fair Eligibility is due to the Office is on December 31st
e) Office is closed from December 24th-January 1st
f) Council Meeting is on January 25th
g) LCORT is January 29th-31st

15: Meeting Adjournment:

Sandra Green made a motion to adjourn the meeting and Joel Thomas seconded. Motion carried and the meeting was adjourned at 8:27pm.

Minutes Respectfully Submitted By,
Audrey Liddle, San Benito County 4-H Council Secretary

This was an informational meeting due to a the absence of a few council members, all action items will be approved at the January Council Meeting;

1: Approval of Previous Month's Minutes
2: Approval of Treasurer's Report
3: Approval of Funds for Julianna Figone's Revolution of Responsibility

San Benito County 4-H
Council Meeting Minutes - January 25th, 2016

• **1: Call to Order:** was called to order by President Brent Shepherd at 7:01pm
• **2: Flag Salute:** was led by Tyler Benedetti. • **4-H Pledge:** was led by Maisie Thomas.
• **3: Additions to the Agenda:**

a) None

The January meeting agenda was approved as read by Judi Johnson and seconded by Dolores Lashley. Motion carried.

• **4: Previous Month's Minutes:**

A motion to approve the October Council Meeting minutes was made by Judi Johnson and seconded Tyler Benedetti. Motion carried.

Approval of the November Council Meeting minutes will be moved to the February Council Meeting.

• **5: Correspondence:** Read by Audrey Liddle; a thank you note from Joseph Bisceglia and a thank you note from Julia Reid.

• **6: Treasurer's Report:**

October: Current checking $11,432.39, other assets $1,753,198.58 for a total of $1,769,555.34. A motion to approve the October Treasurer's Report was made by Sandra Green and seconded by Mike Mansmith. Motion carried.

November: Current checking $33,968.11, other assets $1,709,996.38 for a total of $1,774,888.86. A motion to approve the November Treasurer's Report was made by Judi Johnson and seconded by Sandra Green. Motion carried.

December: Current checking $27,139.60, other assets $1,710,392.10 for a total of $1,742,456.07. A motion to approve the December Treasurer's Report was made by Judi Johnson and seconded by Sandra green. Motion carries.

Sandra Green made a motion to use a summary page for the Treasurer's Report for future Council Meetings, Lisa Tobias seconded the motion. Motion carried.

• 7: Club, All-Star, and Emerald Star Reports:

-Ausaymas: Reported that they have a few members attending LCORT and they recently cooked and served food at the local homeless shelter.

-Bitterwater: No report.

-Cienega: They had several members attend KSBW Share Your Holiday and they also had three adopted families during the holidays that they will continue to support for the remainder of the year.

-Fairview: They attended KSBW Share Your Holiday, Holiday Dinner, and Lights-On Parade and Tree Decorating. They are preparing for their annual Rose Pruning community service project. They are also planning an upcoming field trip to Ano Nuevo.

-Paicines Clover: They participated in Adopt a Family and had several members attend Holiday Dinner.

-Pacheco: Reported that they had a food and toy drive for KSBW Share Your Holiday, they participated in Lights-On Parade and Tree Decorating, they have a few members attending LCORT, and are planning their grounds clean-up at the 4-H Office.

-San Juan: They participated in Adopt a Family, they have a few members attending LCORT, and are gearing up for Pancake Breakfast.

-Santa Ana: They have participated in Lights-On Tree Decorating, they gave cards to the Rest Home, and they are gearing up for Pancake Breakfast.

-Sunnyslope: They participated in KSBW Share Your Holiday, Lights-On Tree Decorating, they had a winter field trip to the Boardwalk, and participated in a dinner for the homeless shelter. They also have members attending LCORT.

-Union: They participated in Adopt a Family and Breakfast with Santa, donated blankets for the local animal shelter, attended Holiday Dinner, and they have a few members attending LCORT.

-All-Stars: They participated in KSBW Toys for Tots and were given great feedback on the quality and the amount of toys that were donated. The All-Stars would like to say thank you to everyone who came to Holiday Dinner. Their tree for Lights-On Tree Decorating received a 3rd place award. They are also preparing for LCORT.

• 8: Youth Presentations:

a) None

• 9: Committee Reports:

a) I&R Committee - Dena Bless: The I&R Committee addressed possible changes to the 'Bank on Us' Scholarship Awards Qualifications and Process.

b) Presentation Day - Emily Whitely: Presentation Day will be tentatively held on Saturday, March 12th at Tres Pinos School, applications are due February 25th to the 4-H Office. Please encourage members to sign up and participate. Emily is hosting a project to help members who need extra help with presentations, look out for that information in the blog. Make sure that you are using the most current Presentation Day manual that is available on the California 4-H website.

c) Pancake Breakfast - Shari Hubbell: The first committee meeting will be held on January 27th at 7pm at Cheri Huntley's home (361 Tina Drive). Pancake Breakfast will be held on April 10th at Bolado Park, tickets will be out soon.

• 10: Staff Reports:

a) Youth Development Advisor/County Director - Lynn Schmitt-McQuitty:

Congratulations to all of the clubs that participated in KSBW Share Your Holiday.

Feb 1st marks the start of the new year for the after-school Science Mentor Program, they are now looking for adults as well as older youth to participate. A position has now opened for an adult who is looking to work 18 hours a week during after-school hours, contact Lynn if you are interested.

The National 4-H Program has developed a new set of surveys for 4-H members to partake in to help improve the quality of project meetings and environment in which they learn. Those surveys will be available soon and can be a great tool for project leaders.

b) 4-H Program Rep - Niki Chiunti: She has completed enrollments and project transfers, is currently the Travel Committee Chair and has coordinated the mandatory LCORT Orientation, has completed and sent out a 4-H updates newsletter, and has reviewed clubs' bank statements.

• 12: Old Business:

a) Carcass Contest - Lisa Wright: The event was very well attended and she would like to thank council for its donation to the dinner.

b) Options Instead of an LCD Projector - Judi Johnson: The regions are being revised and the money that is available from the current region is going to be spent for the bettering counties within that region. The other counties have asked for projectors and have received theirs; our county already has two projectors so we have decided to use the available money to purchase easels.

• 13: New Business:

a) 4-H Foundation Funds - Lois Pape: Has asked approval to return the California 4H Foundation fund donations back to appropriate clubs.

b) 2016 I&R Committee Recommendations - Dena Bless: They will be reviewing what was discussed at tonight's council meeting and will come back to the February Council Meeting for approval.

c) Council Committees - Lynn Schmitt-McQuitty: There are still spots available for County Committees, if you are interested in serving on one please let Lynn know.

d) LCORT - Niki Chiunti: There will be a mandatory LCORT Orientation on Tuesday, January 26th at 7:00pm at the Vet's Building. If you are attending LCORT you must be present at this informational orientation.

e) Clubs Enrollment - Niki Chiunti: There are still a few clubs that have not paid for their enrollments so please pay your bills on time!

f) Revolution of Responsibility - Julianna Figone: She will be hosting a street-safety event but has yet to hear back from Chamberlain's on a date. Judi Johnson makes a motion to approve the $600 she asked for and Joel Thomas seconded. Motion carried.

g) Request Use of 4-H Griddle - Mike Mansmith: The Hollister FFA is cooking a breakfast for all high school teachers and staff on February 23rd and is requesting to borrow Council's griddle. Judi Johnson made a motion to approve their use of the griddle and Susan Stricker seconded. Motion carried.

h) Steps to Success - Lynn Schmitt-McQuitty: The Steps to Success and Member F.A.Q. documents are now policy and you may have to review your projects and project meetings to meet those guidelines.

i) Request Change of Council Meeting Day of the Week - Niki Chiunti: Niki asked council to consider the possibility of changing the council meeting day of the week.

j) Create a Nomination Committee - Lynn Schmitt-McQuitty: The current Council Member terms; President, Vice President, Secretary, Treasurer, and Reporter, are done June 30th. We need to find nominees for 2016/2017 Council Members and are trying to come together with a committee to appoint nominees.

k) Travel Committee Chair - Niki Chiunti: We still need a Travel Committee Chairperson, if you are interested please contact Niki at the 4-H Office.

l) Farm Agreement and New Barn Information - Sue Dike: There will be a few changes and revisions to the Farm Agreement and we will trust the committee with the revisions to move forward with them, Judi Johnson made a motion and Susan Stricker seconded. Motion carried.

We are currently waiting for bids from prospective companies to vote on at next month's council meeting.

- **14: Announcements:**

a) LCORT is January 29th - 31st, 2016

b) County Presentation Day applications are due February 25th

c) County Presentation Day is on March 12th

d) State Equine Field Day is on February 20th in Fresno

15: Meeting Adjournment:

Mike Mansmith made a motion to adjourn the meeting and Misty Liddle seconded. Motion carried and the meeting was adjourned at 9:06pm.

Minutes Respectfully Submitted By,
Audrey Liddle, San Benito County 4-H Council Secretary